Requirements for Participating Companies:

• Complete the Online Company Registration Form

• Fill out the <u>Company Registration Form</u> to officially register your company's participation in the OMOT program.

• Designate OMOT Liaison(s)

 Appoint an employee or a group of employees to serve as the OMOT Liaison(s). These individuals will oversee your in-house exhibition and act as the primary contact between your company and BCA.

• Organize the In-House Art Exhibition

 Plan and execute your company's art exhibition, ensuring the event reflects your company culture. This includes deciding on the exhibition layout, the design of the reception, and any other event details.

• Include BCA and OMOT Logos

 Incorporate the BCA and/or OMOT logos in all promotional materials related to your exhibition, both online and in print. This ensures consistency and helps promote the program.

• Submit Company Profile and Art Information

 Provide BCA with your company profile, logo, and a list of exhibition winners by specified deadlines. This information will be used for promotional purposes and in the final exhibition catalog.

• Transport Art to and from the OMOT Regional Art Show

 Ensure that all selected artworks are delivered to and picked up from the OMOT Regional Art Show within the designated timeframes provided by BCA.